

Intern, Planning and Preservation

For nearly 125 years, The Municipal Art Society of New York has worked to educate and inspire New Yorkers to engage in the betterment of our city. As a non-profit advocacy organization, MAS mobilizes diverse allies to focus on issues that affect our city from sidewalk to skyline. Through three core campaign areas, MAS protects New York's legacy spaces, encourages thoughtful planning and urban design, and fosters complete neighborhoods across the five boroughs.

Internship Description

Interns will support MAS staff on long- and short-term projects and day-to-day work including, but not limited to: researching and drafting advocacy positions and testimony; contributing to studies, reports, presentations and mapping projects; and developing educational resources and tools. Interns will also be invited to attend and assist with logistics associated with meetings and events, both during and outside of regular office hours, including: public hearings, community meetings, and public programs organized by MAS and/or partner organizations and agencies.

Requirements

Applicants must be currently enrolled in a master's degree program focusing on city and regional planning, historic preservation, public policy, urban design, architecture, landscape architecture, transportation planning, economic development or a related field. A limited number of paid internships are available and unpaid positions will be considered for candidates eligible for either course credit or a stipend through their institution.

Required Skills

- Strong written and verbal communication skills.
- Effective research skills.
- Ability to work both independently and in group settings and to successfully manage multiple projects.
- Demonstrable experience with Microsoft Office.
- Knowledge of New York City's zoning, land-use planning, and environmental review processes (ULURP and CEQR) and current urban policy issues.
- Experience speaking publicly and making effective presentations.

Preferred Skills

- Experience with mapping and GIS analysis: ArcGIS, ArcScene, and Carto online (formerly CartoDB).
- Familiarity with programming languages for data analysis, mapping and online applications: sql, python and html.
- Experience with specialized design software including Adobe Creative Suite and SketchUp.
- Ability to conduct in-depth buildings research.

Application Instructions

To apply, please email a resume, cover letter and work sample (such as a writing sample, excerpt of a research paper, or portfolio, 10 pages/5 MB maximum) to interns@mas.org, with the subject line "Intern, Planning and Preservation". No phone calls please.

Application deadline: August 18

For more information about MAS, visit www.mas.org.

The Municipal Art Society of New York is an Equal Opportunity Employer.